

Narrabri Public School



Knowledge is Power

Narrabri Public School

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Welcome to Narrabri Public School

Narrabri Public School values each individual student and is committed to ensuring that they have access to high quality educational experiences, supporting students in developing knowledge, skills and values that equip them to become lifelong learners. As a school we work in partnership with parents, carers, families and the community to support students on their educational journey, acknowledging the shared responsibility we have.

All students have the capacity to learn and be involved in their learning. Through carefully planned and sequential curriculum delivery, students are able to build the essential skills, with strong focus on literacy and numeracy development. Students are encouraged to communicate, collaborate and to be creative and innovative.

The school prides itself on providing a well-rounded, comprehensive education for all students. We have an impressive sporting record and students' outstanding sporting achievements at district, regional and state level over recent years can be attributed to Narrabri Public School's sport program. The school's commitment to Creative Arts is evident in programs that support student's participation and performance in this arena. Our school boasts a marvellous after-school drama club, a choir, Kamilaroi Choir and a school band which performs regularly at special functions. In addition, quality musical tuition is available for interested students before and during school hours.

The primary school years are an important time for your whole family. Here at Narrabri Public School, you are encouraged to take an active role in your child's education. While we have parent helpers in the classrooms, we also seek parental involvement through the Parents and Citizens Association (P&C), School Council and numerous other activities. The P & C raises funds that help finance improvements to our school and provide additional resources. We also encourage all parents to pay their voluntary school contributions each year. Our school boasts a School Council where parents, teachers and community members discuss important educational issues and help contribute to the school's decision-making process.

I am immensely proud of our people, programs and progress. The school's strengths are its happy and hardworking students and talented and dedicated staff who work in partnership with an outstanding parent community.

Marion Tame



SCHOOL BADGE

The original School Badge was designed by Headmaster William Mulholland in 1931. The colours of the badge, blue and gold, represent the blue skies and the golden sunshine and harvest. The WREATH, signifies the sportsmanship, the TORCH, truth, and the BOOK, learning. The BRANCH represents the meaning of the word '*nurra*', a fork or forked stick. The undulating lines represent the water of the Creek and River, the branching or forking which is supposed to be denoted in the word '*nurra*'.

SCHOOL MOTO

'Savior C'est Pouvoir' – 'KNOWLEDGE IS POWER'

SCHOOL CREED

This is our school
Let peace dwell here
Let our rooms be full of contentment
Let love abide here
Love of one another
Love of mankind
Love of life itself
Let us remember
That as many hands make a house
So many hearts make a school.

SCHOOL SONG

Narrabri North Western City
Jewel in the fertile plain;
Namoi ridges brown and willowy,
Waving fields of golden grain.
From the Nandewar's, mighty Kaputar;
Calls aloud to children here,
We are listening to the message
"Saviour C'est Pouvoir", be it said loud and clear.
Reach the summit by our motto,
"Knowledge is power" be it said loud and clear.

CORE VALUES

- Respect
- Responsibility
- Resilience
- Achievement
- Inclusion

All visitors to Narrabri Public School must report to the front office on arrival. This is not an expectation when attending assemblies or other whole school activities.

ABSENCES AND ATTENDANCE

Attendance at school is compulsory for children and any absences, whole or part day, must be explained to the school via a parent note, phone call to the office or via the School App within seven days. Regulations require the school to send a letter home whenever a child has been away for 2 days or more without the school receiving an explanation. A phone call or note will save confusion and angst. Extended absences for holidays or visits to separated parents **MUST** be approved by the Principal following an exemption application being submitted prior to absence. This form is available from the school office.

Late arrivals are to report the office on arrival at school. Parents/carers must report to the office to obtain a leave pass before collecting a child from the classroom.

Home School Liaison Officers (HSLO) are appointed by the Department of Education to investigate long, short and partial absences when a child misses more than 15% of the year (approximately 30 days) or if a pattern of absenteeism warrants investigation.

AMENITIES AND FACILITIES

Narrabri Public School is a well-resourced, active and happy school. There are interactive whiteboards and computers with internet access in every classroom. The grounds and buildings are utilized extensively by the school and community.

The **Library** is located in the centre of the school and all classes visit the library on a regular basis to borrow books, develop research skills and participate in planned library programs.

The Audio Visual Room (AV) is located beside the library and it provides tiered seating for meetings and presentations.

The **Hall** which has a stage and microphone/sound system is used by teachers, students and the community (after school hours) for many activities including assemblies, drama productions, gymnastics, dance, presentations, performances and meetings.

The school P & C operates a **Canteen** on every school day where students can order their recess and lunch and purchase drinks and snacks. The canteen also caters for school functions.

The **'Backflat'** or grass play area is used by all students on a roster system at recess and lunch breaks and for all sport activities held at school.

There are two **Fixed Equipment** play areas for students to use at recess and lunch. This equipment is also used for sport and physical programs. All students are instructed on the safe use of this equipment.

There are two **COLA's** which provide shelter from the sun and rain. One COLA is located in the K-2 area and the other large COLA is in the 3-6 area outside the AV room. There are also **covered walkways** to and from the Hall/Canteen and to the classrooms in the K Block.

A special **Multi Education Classroom** is located in K Block and this building provides facilities for the special needs of the MC Class.

The **'Quiet Area'** is a place where students can meet and work. Large chess pieces and board tiles are one of the activities available in this area.

Students are encouraged to care for the **school chooks**, who provide eggs for the canteen and cooking lessons.

A designated **netball/basketball court** gives students in Years 3-6 the opportunity to join in games and use this area during recess and lunchtime. This area is also used for sport and daily PE activities.

ASSEMBLIES

At Narrabri Public School we hold two assemblies each week.

Whole School Assembly – Monday 9:15am - the whole school assembly is held under the Primary COLA. At this assembly we highlight students' achievements and present class and school awards.

Infants and Primary Assemblies – Wednesday 2:40pm - alternate each fortnight. Even weeks Primary, uneven weeks Infants. Each week a different class runs the assembly and presents an item.

Parents and community members are very welcome to attend our school assemblies.

AWARDS SYSTEM

The Narrabri Public School community encourages and celebrates student participation and effort. A range of awards have been implemented to acknowledge such achievements both within and outside the classroom.

Students earn Award Cards that contribute towards White Cards, Bronze and Silver Awards.

- 5 Award Cards = 1st White Card
- 10 Award Cards = 2nd White Card
- 10 Award Cards = 3rd White Card
- 10 Award Cards = Bronze Award and Celebration
- 10 Award Cards = Silver Award and Badge

The school has 4 levels of major awards:

Narrabri Medallion, Gold Badge, Silver Badge and Bronze Award

Narrabri Medallion: Students receive the Narrabri Medallion if they have earned consecutive Silver Badges for every year they have been enrolled at Narrabri Public. This is presented by the Principal at Presentation Night.

Gold Badge: Students receive a Gold Badge at a special assembly. Students receive this award when they have attained their 4th Silver Badge.

Silver Badge: Students are presented with their Silver Badge on attaining the designated number of Award cards.

Bronze Award: Students receive a Bronze Award card on attaining the designated number of Award cards.

Part of our award system is celebrating the occasion and white cards are presented at K-6 assemblies, Bronze Card awardees are given a special celebration, "Bronzie" party, Silver Badge recipients are presented with their badges at a special assembly where parents are personally invited. Our Gold Badge awardees receive their badge at a special one-off assembly with a special invited guest and parents. The Principal and A.P. Student Welfare celebrate the occasion by inviting the recipients of these awards to a special luncheon at school expense.

Students who display inappropriate behaviours are placed on Level 1, 2 or 3. Parents will be informed of action taken.

BELL TIMES

8:45am	Supervision commences
9:15am – 11:20	Classes commence, Morning session
11:20am	Eating time – Lunch
11:30am – 12pm	Play 1
12pm – 1:30pm	Mid-morning session
1:30pm – 2 pm	Play 2
2pm - 3:15pm	Afternoon session
3:15pm	Classes dismissed

A buddy system operates in wet weather, i.e., teachers share duty in adjacent rooms.

No pupils are to be in rooms without a teacher being present.

Playground supervision commences at 8:45am. Students arriving before 8:45am must sit quietly in the undercover (COLA) area (primary & infants) until supervision begins.

BOOK CLUB

Children will receive pamphlets from Scholastic Bookclub via classroom teachers which will enable them to purchase books. The librarian coordinates the book club orders. The school receives points from orders, which can then be used to purchase books for our library.

BUSES

Bus Passes: All Kindergarten, Year 1 and Year 2 children are entitled to free bus travel irrespective of distance from school. Children in Years 3 to 6 who live more than 1.6 kilometre radius from school are entitled to free bus transport. To apply for free travel, visit the School Student Transport Scheme (SSTS), website (<https://apps.transport.nsw.gov.au/ssts/#/>).

Bus Behaviour: This is the responsibility of the bus proprietor. Parents can do much to encourage sensible, safe bus travel. Misdemeanours will result in children having their bus passes cancelled by either the bus proprietor or Transport NSW.

CANTEEN

Our school canteen operates each school day. Its role is to provide fresh, nutritious lunch and mid-morning snacks to the children at a reasonable price. The canteen is run by a sub-committee of the P & C and the canteen supervisor. Apart from the canteen supervisor, we rely upon parents and interested people to donate their time to help prepare and serve food for the children. Without the help of these volunteers, the canteen could not run efficiently. All funds raised by the canteen are directed back into the school.

What is available at the canteen? The canteen offers a wide range of healthy foods for the children to select from. A price list is sent home each term in a newsletter so you know what is available and how much it will cost. It also tells you when certain items may be purchased. We comply with the NSW Canteen Association Guidelines. Our menu is made up of foods and drinks which fall into 2 categories; 'Green' foods – which can be eaten everyday, eg: salads, sandwiches, fruit, etc; or 'Amber' foods – which should be eaten occasionally, eg: nuggets, pies, etc. We have a 'Red' Day once a term when the children can buy a treat, eg: lollies (limited amounts) and flavoured mineral water.

How does my child order lunch? On an envelope, paper bag or sticky beak bag from the canteen write:

- Your child's name,
- Homeroom Class eg KT or 1/2M

- Food and drink wanted
- Amount of money enclosed

Seal the envelope so that nothing falls out and have your child deliver their order to the canteen before 9:20am. The order will be compiled and placed in the tray for your child's class. The classroom teacher sends children to collect the boxes from the canteen. Teachers give out the lunch orders and sit with the children while they eat.

How can I help? The Canteen supervisor is always seeking helpers to assist in the canteen and can be contacted on 6792 1925 if you have questions. If you are interested in coming along to see what it entails, ring and organise a suitable day. You will have a great time, the company is excellent and your children love seeing you here. Dads, don't be shy if you are available to help, we would love to hear from you. If you can help on canteen, please contact the canteen supervisor.

CLASSROOM ASSISTANCE

Learning and support is provided to students who require remedial or extension in the core subject areas. Our learning support team identifies students through detailed analysis of performance data and allocates teachers and aiding time as appropriate. This process is completed in consultation with parents and carers as partners in your child's education.

COMPETITIONS

There are many competitions which run throughout the year which we encourage students to join. These include such things as Poetry, Writing, Science and the UNSW ICAS (International Competitions and Assessment for Schools) for English, Science, Maths, and Computer. Information on these competitions is sent home and advertised in the school newsletter.

COUNSELLOR

A school counsellor supports students with educational, social, emotional and behavioural needs. The counsellor works collaboratively with the school, families and external agencies. Students accessing counsellor services must be referred by either class teachers or parents seeking advice or assistance. Appointments can be made by contacting the school.

CULTURE

Narrabri Public School is committed to working together and "Striving for Excellence". We must all have high expectations of ourselves and others. The climate sensed by visitors must be a curious mixture of warm, courteous and respectful student attitudes, and behaviour that is purposeful and business-like.

Factors that help create a good school culture include:

- A Principal that cares
- A staff that cares
- A supportive community
- Coordinated and directed activities
- Collegiality of teachers, students and parents
- Attention to detail in the day to day routines (whatever we do let's do it well)
- A supportive District Office
- A supportive, informative School Director
- An emphasis on achievement at all levels
- Excellence in teaching: teachers willing to take on extra tasks, teachers that are mature and responsible
- Instructional leadership
- Trust

School culture will also be enhanced by attention given to:

- Outside appearance of school
- Playground tidiness
- Care for rooms and equipment
- Bookwork
- Classroom appearance
- Pupil Conduct – self discipline
- Manner, speech and attitude
- School Assemblies
- Greeting of all parents, friends and visitors to the school
- Teacher/student relationships
- Teacher/parent relationships
- School Uniform and awards
- An improvement in teaching
- Let us all work conscientiously and systematically to encourage the operation of these factors in this school.

CURRICULUM

The NSW Board of Studies provides all curriculum documents. These mandatory syllabus policies and documents have implications for schools, whose role it is to translate them into school curriculum programs. Subjects are organised into six learning areas (KLA's):

English

Speaking and listening

Writing and representing

Handwriting and digital technologies

Reading and viewing

Spelling

Grammar, punctuation and vocabulary

To teach students to read widely with understanding and enjoyment; to spell accurately; to write grammatically in a variety of forms; to teach students to listen and to communicate orally in a variety of situations in English. All students should experience a range of good literature and multi modal texts.

Mathematics

Number

Measurement

Space and geometry

Patterns and algebra

Data (statistics & probability)

Working mathematically

The primary goal for all students is the development of basic mathematical competence for daily living and problem solving.

Science and Technology

To present materials in such a way that students obtain knowledge and develop skills of enquiry, investigation and problem solving. Students must gain essential knowledge and understanding about natural, physical and living environments and the interaction of modern technology and corresponding skills and understandings.

Human Society & Its Environment

To cover three areas of enquiry and understanding – personal, social and environment – that link the past, present and future inside and outside Australia and Australia's social institutions; to explore Australia's place in the world; to explore the religious and moral beliefs and values held by themselves and others.

Creative and Practical Arts

Music, Drama, Dance

Visual Arts

Craft

To teach the visual arts, music, drama and human movement; to encourage appreciation, self-expression, technical competence and creativity; to provide opportunities for students to perform before an audience; to provide opportunities to manipulate a variety of materials and to use tools and implements according to their needs, interests and abilities.

Personal Development, Health and Physical Education

To teach students to develop an active, healthy lifestyle. They must be provided with knowledge about themselves and with opportunities to develop skills in interpersonal relationships, to provide regular provision for physical activity in areas such as sport, dance and other forms of physical exercise.

CUSTODY

If parents are divorced or separated, confidential information is respected by the school. Parents are asked only to provide essential and appropriate information such as copies of court orders. Separate interviews and copies of your child's report can be requested at the front office and with your classroom teacher.

It is requested that any changes to documents or status be notified to the front office in writing as soon as applicable.

EMERGENCY CONTACTS

It is a requirement that parents and/or emergency carers can be contacted **at all times**. It is important that we are able to contact parents or carers in school hours in the event of an emergency. Any changes to telephone numbers, email addresses or other relevant information should be notified immediately to the front office.

ENROLMENT PROCEDURES

Kindergarten

Children are eligible to be enrolled in Kindergarten when they attain the age of 4 years and 9 months, providing their 5th birthday occurs on or before the 31st July in that year. Documentary evidence of date of birth and immunisation is required when enrolling. Narrabri Primary School accepts enrolments for the following year in Terms 3 & 4 and run a Kinder orientation program for new Kindergarten students in Term 4.

If your child has not turned five when the school year starts and especially if he/she does not turn five until April, May, June or July – he/she may be too young to cope happily and easily at school. Local preschools give parents further understanding of their child's readiness for school, but if unsure please talk to our Kindergarten teachers.

New Kindergarten Students will need the following:

- To have a health check – Narrabri Community Health Centre will arrange this
- An immunisation history statement- if we do not receive this statement, your child will be classified as unimmunised and may be excluded from school if there is an outbreak of a vaccine-preventable disease at school or if your child comes into contact with a person with a vaccine preventable disease, even if there is no outbreak at school.
- To have a school uniform
- To have all items of clothing and personal belongings named CLEARLY.
- A hat-these are available from the front office for \$20
- A paint shirt – one of dad's old T-Shirts is ideal
- To have a good sized school bag
- To have a lunch box and drink bottle. It is a good idea to put a frozen brick or fruit drink in the lunchbox to keep food cool in summer.
- To have a spare pair of pants for girls, and a spare pair of undies and shorts for boys. Keep those in the school bag in case of accidents!
- A plastic or cotton bag for Library Book borrowing.

Enrolment Years 1 to 6

Any parent wishing to enrol their child/children may do so at the front office at any time.

EXCURSIONS and CULTURAL VISITS

Excursions and cultural visits are part of the schools educational programs and are closely linked to units being studied in particular grades. Overnight excursions, camps or visits to capital cities occur in years 3 to 6. All students are expected to participate in excursions as part of normal school program.

FINANCIAL CONTRIBUTIONS

A voluntary school contribution is set in consultation with the P & C and collected by the school, for classroom resources, library and computers and software. Fees are requested at the beginning of term one. Consideration and assistance is provided for any family experiencing financial hardship, following confidential information being conveyed to the Principal.

HEAD LICE

The NSW Department of Education policy is followed at our school.

Our role is to provide information on the removal of head lice when they become apparent in classes. A letter will be sent home indicating that head lice are present. Parents should ensure that every precaution is taken to minimise the impact of head lice on the school community. We all have a role to play in this matter.

HOMEWORK POLICY

Homework is relevant to classroom work, providing practice and reinforcement of skills. Research and enrichment tasks may be set on occasion. Students are encouraged to develop regular work habits and take increasing responsibility for homework as they progress from Kindergarten to Year 6.

Home work is usually given Monday – Thursday. All homework is marked and followed up by the teacher. Homework is a home – school partnership in the teaching/learning process, with the child being responsible for his/her own work while parents provide a supportive, encouraging role.

HOME/SCHOOL COMMUNICATION

Our school recognises that effective communication between the home and the school is essential if we are to become “partners” in our children’s education. Communication links between the home and the school are organised in the following ways:

- A weekly newsletter is sent home each Monday. The newsletter outlines school policy, planning, acknowledges special achievements of the school, classes or individuals. It also contains class news as well as canteen and P & C news and any other notices.
- Phone calls, notes or personal contact.
- Notes/permission notes. These are kept to a minimum, but are essential. Parents should anticipate permission notes before sporting events, excursions and visiting performances.
- Parent/Teacher meetings are held at the beginning of the year so that classroom policies can be explained to parents. These meetings also give parents the opportunity to ask teachers about curricula areas, and homework expectations.
- Interviews with parents are held in Term 2 after half-yearly assessments to discuss your child/children’s progress. However, interviews with class teachers, support teachers, and/or members of the executive can be arranged at any time. It does help if an appointment is made as this will ensure that sufficient time is available.
- Written reports on student’s progress and achievement are forwarded home in Term 2 and Term 4. Interviews are conducted at half year and at parent request for end of year. Reports have been designed to provide as much information as possible and interviews greatly assist.
- Contact the school if you have any concerns or would like to discuss any aspect of the school’s policies.
- News from the school is published weekly in the local newspaper under the banner ‘Town School Talk’.

INFECTIOUS DISEASES

Parents are reminded that students with infectious diseases should not return to school until the required number of days has elapsed.

Common infectious diseases of childhood:

Influenza	Exclude if sore throat and cough are present.
Chicken Pox	7 days after the first spots appear
Measles	Exclude until rash disappears
German Measles	7 days from appearance of rash
Viral Hepatitis	Re-admit on receipt of a medical certificate of recovery
Scabies	Until all evidence of the disease has disappeared or a medical certificate is produced stating that treatment has been successful
Acute Conjunctivitis	Until discharge from eyes has ceased
Impetigo (school sores)	Until antibiotic treatment starts, sores should be covered with water tight dressing.
Pediculosis (lice in hair)	Until hair is completely cleared; neither nits nor lice being present. Brochures detailing the treatment of head lice and appropriate preparations are available from your chemist.
Gastroenteritis	Exclusion is necessary for at least 24 hours after diarrhoea stops.

LIBRARY

The school library is a major educational resource, a learning information centre, which assists in the learning process. Children are given lessons that promote learning through literature, foster an appreciation of literature, develop skills in the use of the library and develop research skills.

The library is available for: formal lessons, group work, individual work and borrowing.

Individual borrowing is encouraged; however books must be well cared for. Students are encouraged to have a cotton type library bag for carrying of library books. Suggested size is 45cm x 45cm. Each year the school holds a Scholastic Bookfair, this enables parents to purchase quality books at reasonable prices.

LIFE EDUCATION

The Life Education van visits the school each year to provide lessons on health and personal development. These lessons are designed for each age group and follow a developmental program. A parent session is available to show you what your child is learning.

LOST PROPERTY

Lost property is held initially in the classroom for a short time. If the item is not there then try the front office. If not claimed, unmarked school clothing is put into the clothing pool. All other clothing items (not school uniform) are sent to the second hand clothing store.

MEDICATION AT SCHOOL

School staff accept responsibility to give medication to pupils during school hours only when it is absolutely necessary. Recommended guidelines set by the Department of Education are as follows:

- Oral medication should be given strictly in accordance with instructions supplied by the pupil's parent/guardian and **needs to be in writing**. Non-prescribed oral medication, eg analgesics, should not be given.
- Where designated school staff are to administer long-term medication, the instructions provided should be typed by a pharmacist at the doctor's discretion. School staff should not accept the instructions solely of a parent. The medication container needs to indicate **specific times** at which the medication is to be administered as well as the **quantity** or **dosage**.

Summary – Should your child require prolonged medication, the Principal should be advised in writing stating details of illness, medication (as above) and giving permission for the staff member designated by the Principal to administer the medication.

All medication must be delivered to the school office by an adult and should be clearly marked with the child's name, name of the medication and the dosage to be administered and frequency.

MESSAGES TO STUDENTS

If parents or carers need messages delivered to students, the message must be received by 2:30pm. Schools are very busy places and this will ensure the office staff have enough time to deliver the message.

MONEY AT SCHOOL

Students should not bring large sums of money to school. Money forwarded to school to pay for excursions, cultural performances, etc. should be forwarded in a sealed envelope with the student's name, class and amount clearly shown.

MOBILE PHONES, I-PADS, ELECTRICAL ITEMS

If mobile phones are brought to school they must be handed into the front office on arrival and picked up at day's end. No student should have possession of a mobile phone in school time without the Principal's permission.

NAIDOC Week

NAIDOC Week is celebrated on the last week of term two. The school values, respects and appreciates Aboriginal culture and student's identity as an intrinsic part of the school's culture. A range of activities for the children and community is provided including lead up work, a welcoming assembly, class work and special activities.

NATIONAL ASSESSMENTS

National Assessments in Years 3, 5, 7 and 9 are conducted in May each year and will test student achievement in Literacy and Numeracy across the nation. They are called the NAPLAN tests (National Assessment Program in Literacy and Numeracy). Results are sent to all parents in term three.

NEWSLETTER

Our school newsletter is produced each Monday. Copies of the newsletter are sent home with the eldest child in each family. Please ensure that you read the newsletter as it provides valuable information about the school as we celebrate the achievements of our students. Our newsletter is also made available weekly on our school website and school app.

NOTES

Notes for specific events on the calendar that require signatures are sent home as required. Please be observant about these events and complete and return them as soon as possible as this helps with school organisation. You can request a spare copy of note sent out from your child's class teacher or the front office.

PERFORMANCES

Visiting persons or groups, whose performances have been approved by the Department of Education, are booked to perform in our school. Considerations are made before booking a performance and include:

If the performance is outside the school's range of programs, or does the performance supplement the school's program.

If the performance extends our student's opportunity to experience live performance.

If the performance is sufficiently different to other programs not to be a repetition of a previous experience.

If the Department's evaluation suggests that the program would contribute to the development of our students.

Topics that are covered by performers include:

- | | | |
|-----------|--|------------|
| * Puppets | * Social and Environmental | * Music |
| * Dance | * Drama | * Reptiles |
| * Fantasy | * Aboriginal Cultural and Perspectives | |

Each student or family is responsible for payment of admission fees for each of the visiting performances.

PHOTOGRAPHS

Our school currently uses MSP Photographers for our school photos. Information about school photos and when they will be occurring is sent home in the school newsletter. Envelopes are sent home with students for parents to nominate what package they would like to purchase. School photos can include class, individual, family and special group images.

Our school requires that all children present in full school uniform for the purpose of photos.

PLAYGROUND SUPERVISION

Playground supervision commences at 8:45am. Students arriving before 8:45am must sit quietly in the undercover area (primary & infants COLA) until supervision begins.

Teachers are rostered on for playground duties at Play 1 and Play 2 and for bus duty in the afternoon.

PUBLIC SPEAKING

Our school actively encourages students to develop their self-confidence and capabilities in a variety of ways. Verse speaking, public speaking opportunities and competitions are available throughout the year.

P & C ASSOCIATION

Narrabri Public School is exceptionally fortunate to have a very active and supportive P & C Association who work tirelessly for the good of our community and for the benefit of our students.

Membership is open to all parents and citizens who maintain an interest in the wellbeing of the school. The aims of the Association are:

- To improve education facilities by the provision of funds to the School Budget Plan.
- To assist the Principal and staff to foster parent/teacher cooperation and to encourage local interest in educational matters.
- To assist in the maintenance and beautification of grounds and buildings.

To enable as many parents as possible to be involved with the P & C.

- P & C meetings are usually held once a month on a Wednesday evening at 7pm.
Meeting locations and dates are announced in the newsletter.

P & C Sub-Committees

- Fete committee – open to all parents.
- Canteen Committee – members nominated from P & C membership plus canteen Supervisor and the Principal.
- Ground Committee – meets as the needs arises
- School Hats – can be purchased from the front office.
- School Jackets – can be purchased from the front office.

PARENT HELPER PROGRAM

It is very much part of school policy that parents should be involved in many aspects of school life. The slogan:

“We can do more together” is appropriate.

The teachers at this school believe that students will achieve more success if parents are seen as ‘partners’ in their child’s education.

Parent Helpers can do much to enhance our reputation of caring for the individual child. It is of great importance that Parent Helpers are aware that the position is one of trust. Teachers abide by a code of ethics and so do Parent Helpers.

This school has Parent Helpers assisting in classrooms in the areas of Reading, Maths, Craft, Writing and Sport.

You will be welcomed into our school should you wish to become involved as a Parent Helper/Tutor. Hopefully, the experience will be an enjoyable and rewarding one for you.

Please consult any member of staff if you would like to become a Parent Helper.

SCHOOL COUNCIL

Our first School Council was formed in 1993. The aim of the council is:

“The School Council will provide the advice and support needed for the school to create an ideal learning environment that will allow all children to develop their full potential.”

Our council is representative of the school staff, parents of students and the community.

Membership of the school council includes 4 parent representatives, 4 staff representatives, 2 P & C representatives and a community representative.

Meetings are held 8 times each year, generally on the 1st Monday of the month at 7:30pm.

Along with the main aim outlined above, the council has a variety of roles including:

- To determine the aims and educational goals of the school.
- To determine what educational needs and priorities of the local community can be met by the school
- To determine student welfare policies
- Representation of the Principal selection panel
- Assessing the needs of the school in respect of grounds/buildings/transport
- General budgeting functions
- Be accountable via the annual report to the school community.

SCHOOL DEVELOPMENT DAYS

The Department of Education allocates School Development Days (Pupil Free days) on the first day of the first three terms and the last two days of the school year for the purpose of staff training, curriculum implementation and professional learning. These days provide the school with opportunities to develop core values, upgrade teaching pedagogy and reflect on teaching and learning.

SCHOOL EXPECTATIONS

A clear set of school expectations have been developed by staff, students and parents to further the development of each student by providing a happy and safe environment where everyone is encouraged to be respectful and be the best person they can be.

At Narrabri Public School we expect all students to:

- Follow our Core Values of Respect, Responsibility, Resilience, Inclusion and Achievement
- Wear correct school uniform to school every day
- Arrive at school on time every day by 9:00am
- Hand mobile phones in to the office on arrival at school and understand that toys and electrical devices brought to school are your responsibility
- Show respect for all staff and fellow students at all times by being polite and courteous
- Play safely and respectfully
- Care for the whole school environment
- Discuss problems immediately with a teacher

SCHOOL WEBSITE

Narrabri Public School website: www.narrabri-p.schools.nsw.edu.au is available for parents and community members to access all the news from our school. For parents, Narrabri Public School currently offers a mobile link to our school website. For those who have smart phones you can access the latest school news and up-to-date information. Our website features a special calendar with upcoming events, a P&C information page as well as new message board section. This website also includes a colourful photo gallery, articles of interest and an archive of school newsletters. Our weekly newsletter is posted online each Monday.

SECURITY

Our school provides the best possible security for its students whilst on school grounds but this also requires all adults to be vigilant, respectful and thoughtful. It is a requirement that all visitors report to the front office to sign in to collect students for appointments within school hours.

Schools are 'Inclosed Lands', which means that the Principal and/or nominee has full jurisdiction within the confines of the school grounds to determine the safety and wellbeing of students and staff. At all times parents and carers have the responsibility to ensure that they behave in a respectful manner towards staff, students and other visiting adults.

Parents wishing to talk to teachers or the Principal about their child or issues must make an appointment through the front office.

SICK BAY

Students reporting sick to the front office will be temporarily placed in the sick bay until the child is picked up. For this reason, emergency contact numbers must be kept up-to-date. If a child presents with what appears to be an acute illness or injury, parents will be contacted followed by emergency services.

Other minor illnesses require that parents or carers pick their child up as soon as possible after being contacted as sick bay can be a busy place.

SCRIPTURE

Scripture is available to students each Thursday morning. Classes are structured to meet the needs of students in a range of religious groups. Information provided in the enrolment form is used to determine groupings.

SPORT AND PHYSICAL EDUCATION

Infants and Primary students have separate sports days. Infants have sport on a Tuesday and Primary on a Friday. Students should wear full sports uniform to school on their respective days. In addition to sport all children will receive an hour of fitness per week within their stage groups.

Narrabri Public School offers the opportunity for students to play in many sporting teams and athletic endeavours. Teachers and parents give their time to coach these teams and organise school and interschool games. Students who wish to play at a higher level are invited to represent the school at District PSSA , or even State level. Regional Sport Development Officers regularly visit our school to provide opportunity for students to learn more about the targeted sport skills. Students from Years 2-6 have access to the school Learn to Swim program.

SPORT HOUSES

All students are allocated a sporting house on enrolment. Our school has four houses: Nandewar, Barwon, Wilga and Kurrajong, which form an important teamwork structure.

SPORTS CARNIVALS

Three main carnivals are held each year.

- Swimming Carnival
- Athletics Carnival
- Cross Country Carnival

The carnivals provide students with an opportunity to participate and strive for personal excellence on the sporting field. At each of these carnivals, champions' are awarded trophies. Successful participants at primary carnivals have the opportunity to participate at Zone, Regional and State PSSA carnivals.

Only students who consistently meet the school expectations will be offered the privilege of representing the school at Zone, Regional and State carnivals.

STUDENT REPRESENTATIVE COUNCIL (SRC)

The SRC is elected each Semester. The Council comprises boy and girl Captains, boy and girl Vice Captains and four Councillors (2 boys, 2 girls) and two representatives from each class. The Student Representative Council meets regularly.

Council activities will be of a positive nature that will assist in promoting good attitudes and behaviours in children.

Activities of the Council will involve such matters as:

- Organising playground games and competitions
- Beautification projects
- Conveying to staff children's ideas, eg. On resources, needs of the school
- Taking up a cause, eg. Jeans for Genes Day, Discos, Stewart House, etc.
- Organising items for concerts, presentation night
- Reporting at, and being responsible for assemblies
- Receiving school guests and visitors

SRC meetings are organised by supervising teachers. Meeting will have whole school representation where appropriate. SRC members will visit assemblies to keep children informed of their various activities.

TECHNOLOGY AND CYBER SAFETY

Technology and cyber safety are an ever-changing aspect to the challenges of modern society. Narrabri Public School encourages and teaches children about the risks associated with internet usage and personal information. Each child is issued with a user name for use on the school's networked computer system and access to the student portal provided by the Department of Education. In addition, students are issued with their own Department of Education email account and access to the Department's blog program 'blogEd'.

Students participate in computer lessons where they are taught how to log into accounts, use word processing programs, develop search techniques and are introduced to digital media to enhance learning and presentation.

Mobile phones are not encouraged at school and must be handed in at the beginning of the school day to the front office for safe keeping.

The student portal is accessible to all students through www.det.nsw.edu.au. Students are encouraged to utilise this facility at home and at school. Information on the Premier’s Reading Challenge can be found on the portal.

TRAINEE TEACHERS

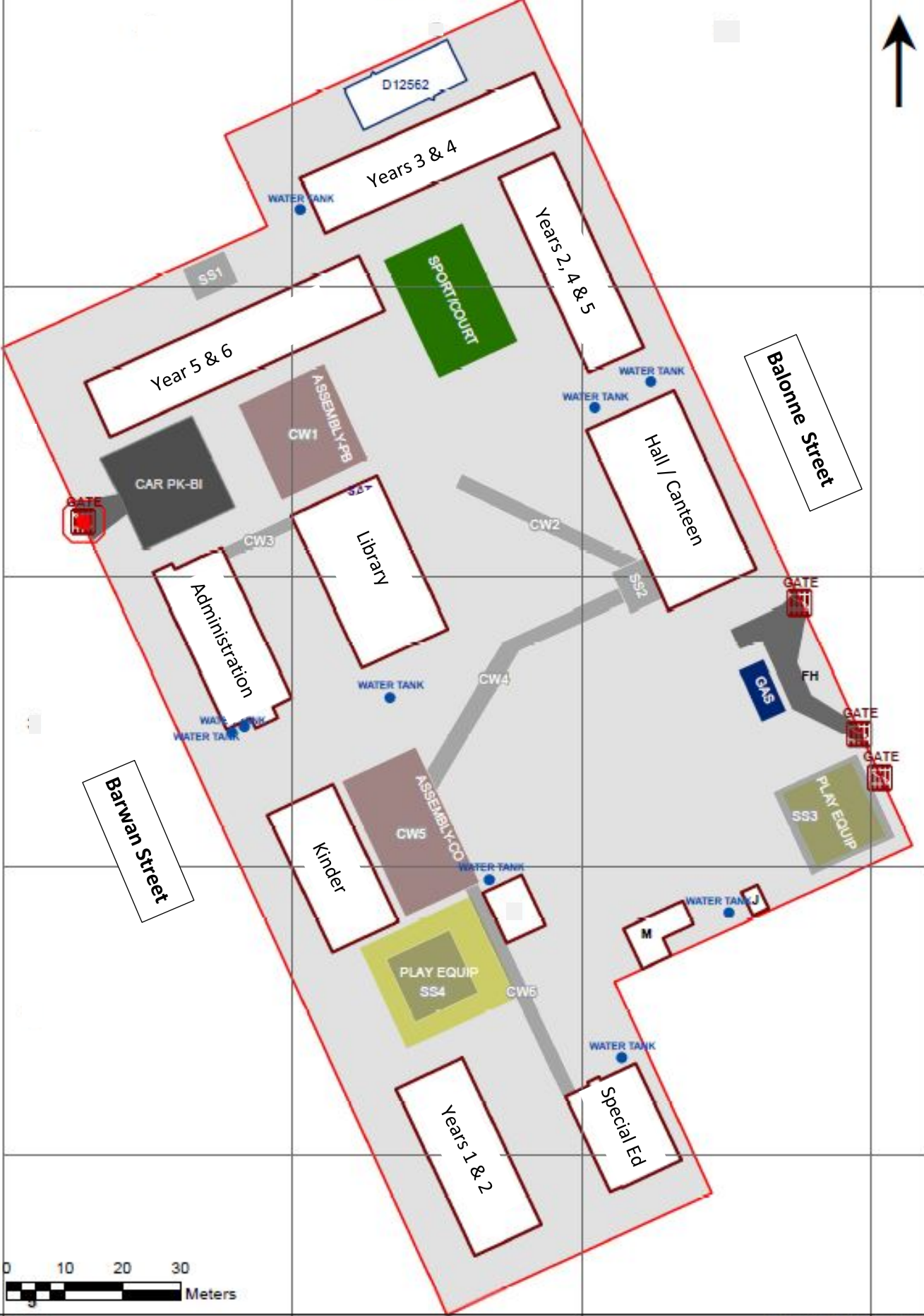
Our school encourages the development of future teachers by providing opportunities for university students and graduates to work under the expert guidance that our teachers are able to give. The trainee teachers operate under the guidance of your child’s normal classroom teacher and are expected to fulfil all the roles that a teacher normally carries out, with their level of experience taken into account. Our school welcomes trainee teachers.

UNIFORM

Narrabri Public is very proud of our uniform and seek your support in providing it for your children. Financial assistance is available if needed. Please contact the school to make an appointment with the Principal to discuss. All submissions are treated confidentially. All clothing should have the child’s name on it. Earrings should be limited to sleepers and studs only!

<p>Girls Summer Uniform K-6</p> <ul style="list-style-type: none"> • Blue, grey and white check (fine black line) dress • Navy dress shorts and a sky blue collared shirt • Navy socks • Black shoes • Blue wide brimmed school hat 	<p>Boys Summer Uniform K-6</p> <ul style="list-style-type: none"> • Navy blue school shorts • Sky blue collared shirt • Navy blue socks • Black shoes • Blue wide brimmed school hat
<p>Girls Winter Uniform K-6</p> <ul style="list-style-type: none"> • Navy Plaid Tunic • Sky Blue long sleeve blouse/sky blue skivvy • School Jacket • Navy blue sloppy joe/jacket • Navy tights or navy socks • Black shoes • Blue wide brimmed school hat 	<p>Boys Winter Uniform K-6</p> <ul style="list-style-type: none"> • Navy blue school shorts OR trousers • Sky blue shirt • School jacket • Navy blue sloppy joe/jacket • Navy socks • Black shoes • Blue wide brimmed school hat
<p><i>Please note: Track suits should not be substituted for summer or winter uniforms except on Sports Days.</i></p>	
<p>Girls Sports Uniform K-6</p> <ul style="list-style-type: none"> • Light blue school polo shirt • Navy Netball skirt or navy shorts • Navy/White socks • Sports shoes • Sky blue skivvy (winter) • Navy track pants (winter) • Blue wide brimmed school hat 	<p>Boys Sports Uniform K-6</p> <ul style="list-style-type: none"> • Light blue school polo shirt • Black shorts • White socks • Sports shoes • Navy blue track pants (winter) • Blue wide brimmed school hat

- **Note: Blue wide brimmed hats are available at the school office.**



Narrabri Public School Site Map